

DTR HV

12 April 1973

MEMORANDUM FOR: Deputy Director for Management & Services  
SUBJECT : Office of Training Weekly Report

1. Courses

a. Information Science

The four-week Information Science for Intelligence Functions Course ended on Friday, 30 March. Thirty students attended from: CIA-9; DIA-10; NSA-7; Air Force-2; and Navy-2.

A one-week block of instruction, principally an orientation to computers and information science techniques, began on Monday, 9 April, for the 15 students in the Intelligence Production Course.

Information Science for Management, scheduled for the week of 23 April, is again heavily oversubscribed. Enrollments are closed at 37 students on the roster.

b. China Familiarization

The 19 students (14 from FE Division) who attended the 26 - 30 March running of the course were an unusually active and articulate group. Of greatest interest were

current issues relating to political, military, and scientific developments in China.

2. General

STATINTL -- Four instructors in the [ ] Training STATINTL Branch [ ] of the Operations School will be retiring by 30 June and another has been recalled by his parent office. If DO training requirements continue at the same rate as in past years, [ ] STATINTL capability will quickly become inadequate unless replacements are found soon. (Experience indicates that it takes a minimum of six months to get replacements on board and prepared to handle the average training program.)

STATINTL -- Chief, Language School, [ ], met with Mr. Lloyd Swift of the Foreign Service Institute on Tuesday, 3 April, to discuss FSI's capabilities for handling Agency requirements for Arabic. It appears FSI can handle our requirements, given two months lead time and the agreed-upon, average or better aptitude of the students. C/LS assured Mr. Swift that care would be taken to select only officers with the necessary aptitude and motivation.

-- To determine what was expected to be covered in an especially tailored course in information science for junior and mid-level analysts of the Imagery

Analysis Service, the faculty at the Information Science Center met with senior analysts from IAS on Wednesday, 4 April. The session was very productive, one that can well serve the ISC faculty as a prototype for customer meetings in other parts of CIA and the Community.

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-- [REDACTED], Chief, World Affairs Faculty, SIWA, attended the annual meeting of the Association for Asian Studies in Chicago, 30 March - 1 April. His twofold purpose was achieved, that is, to maintain familiarity with current research trends and capabilities in Asian affairs and to assess the potential of some of the Asian specialists to be guest speakers in OTR courses.

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-- [REDACTED] Chief, Career Training Program, and [REDACTED], Chief of Junior Officer Affairs in the DO, interviewed seven CT applicants in Boston, 4 - 6 April. Four of the applicants appear to have good potential and will be invited to Washington for testing and further interviews.

### 3. Notes

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-- Arrangements are complete for the showing of the [REDACTED] film on Monday, 16 April, 1000 - 1200 hours, in the Headquarters auditorium. Tickets have

been distributed to the Office of the DCI and the Senior Training Officers in each directorate.

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[redacted] OC, will attend the "Advanced Planning Briefing for Industry" being conducted by the Defense Communications Agency at the National Bureau of Standards, 24 - 26 April.

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[redacted] OL, is attending the Management of Organizations Seminar given by the Civil Service Commission at Oak Ridge, Tennessee, 8 - 20 April.

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[redacted] O/PPB, will attend the Time Series Analysis Seminar being given by the Institute for Advanced Technology, 7 - 11 May, in New York.

#### 4. Guest Speakers

Attached is a list of high-level guest speakers for the week beginning 15 April.

[redacted]

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HUGH T. CUNNINGHAM  
Director of Training

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Next 1 Page(s) In Document Exempt

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